

Job Title:	Sheriff's Deputy		
Department/Group:	Grant County Sheriff's Office		
Location:	219 N 1st		
Level/Salary Range:	\$31,920 Certified	Position Type:	Full Time and Reserve
Contact:	Tim Wilkerson	Date posted:	August 12, 2015
Applications Accepted By:			
FAX OR E-MAIL: (800) 519-5601 or twilkerson@grantcoso.org Subject Line: Job Application Attention: Undersheriff Tim Wilkerson		MAIL: Undersheriff Tim Wilkerson Grant County Sheriff's Office 219 N 1st Medford, OK 73759	
Job Description			
<p>ROLE AND RESPONSIBILITIES FOR SHERIFF'S DEPUTY</p> <p>Responsible for protecting the life and property of the citizens in the county or area he or she is assigned to. Performs investigations, responds to calls of distress, and testifies in court</p> <ul style="list-style-type: none"> • Patrol assigned area and watch for suspicious activity. • Arrest people for suspected crimes, including burglary, theft, drugs, larceny, homicide, and sexual crimes. • Solve emergency and routine incidents. • Conduct preliminary and follow-up investigations. • Gather and bag evidence at crime scenes. • Patrol buildings and ensure they are secure. • Apprehend suspects who flee. • Search vehicles for drugs or paraphernalia. • Perform sobriety tests on those suspect of driving under the influence. • Pull over speeding vehicles and issue citations. • Interview victims and complainants. • Prepare reports of arrests and file paperwork. • Serve warrants and subpoenas. • Search houses and other properties for evidence. • Assist local fire departments and emergency medical technicians. • Perform search and rescue operations. • Search for missing persons. • Contact and cooperate with other law enforcement agencies in matters relating to the investigation of crimes and the apprehension of offenders. • Conduct public information sessions on law enforcement matters. • Provide security in county courts. • Issue citations and warnings. • Serve as a detention officer at times 			

ADDITIONAL NOTES

Must be willing to relocate within the county in a reasonable amount of time after hiring.
Applicants will be subject to an extensive background check and pre-employment drug screen.
Must be CLEET certified
Must have a valid driver's license
Must have no felony, drug or domestic related convictions
Must be able to pass MMPI psychological evaluation
Must have no crimes of moral turpitude
Must have high moral character, be willing to work nights, weekends and holidays
Must have a strong desire to serve the citizens of our county

Reviewed By:	Tim Wilkerson, Undersheriff	Date:	August 5, 2014
Approved By:	Scott Sterling, Sheriff	Date:	August 5, 2014
Last Updated By:	Kristan Travis	Date/Time:	August 5, 2014